# Narrative application

## Project data:

(please respect the foreseen max. length of the text – use letter size min. 11)

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| Project name: |  |
| Organisation: |  |
| Call priority aspect applicant is applying for (A, B or C) (select one your application is primarily focusing on) | LOT A   LOT B   LOT C |
| Legal representative of organisation: |  |
| Project contact person:  (email and other contacts) |  |
| Project duration in months: (foreseen start and completion of the project) |  |
| In which country(ies) and/ or places would the project be implemented: |  |

|  |  |
| --- | --- |
| Type of organization: (public/ private, profit/nonforprofit, type of registration) |  |
| Registered area of work  (please tick the box) | Environment & Climate  Youth  Development cooperation  Agriculture  Gender & equal opportunities  Trade Unions  Society  Non-formal education  Other (please specify) |
| Description of applicant: (max 10 lines)  Briefly describe your area of work, main activities, etc. |  |
| Experience with the concept of Global Citizenship Education (GCE):  (max 10 lines)  Applicants for LOT C ONLY: projects could go beyond GCE! |  |
| Have you ever implemented projects financed by public sources? Please provide us with a short description of at most 5 relevant projects that you have implemented:  (max 15 lines) |  |
| What is your idea for an innovative project?  (max 15 lines) |  |

## Project description

(please keep your answers limited in accordance with the instructions above each box)

* Briefly describe why the project is needed. (max 6 lines)

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* What is your idea for an innovative project?

(describe the project and planned activities)(max 1 page)

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* Describe the project goal and expected results.  
  (describe what kind of change the project supports and why you think it is innovative)

(max 10 lines)

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* Describe and quantify target groups and individuals directly and indirectly involved in the project implementation. (max 10 lines)

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* Explain in brief if the project could be replicated in other areas/environments and countries (and how). Please also explain the sustainability of project activities: what will happen with the project after its completion? (max 10 lines)

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* Explain in brief how project activities and results will be communicated to the wider public.

*Specify in numbers the target groups your activities can directly and indirectly reach . Which communication channels you plan to use to reach them?* (max 10 lines)  
***This question is optional for LOT C (no need to answer if not relevant for applications to LOT C).***

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## Timeline

* Provide a timeline for project activities.

Describe every planned activity in the provided time-frame (you can add new lines if you need to):

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| --- | --- |
| January  2020 |  |
| February  2020 |  |
| March  2020 |  |
| April  2020 |  |
| May  2020 |  |
| June  2020 |  |

## Budget

* *Submit a project budget (and budget notes as part of the budget) prepared using the Project budget template.*

1. Requested documents / complete application checklist (please tick the box):

**Together with signed Narrative application I am also submitting the following documents:**

*Project Budget (and budget notes as part of the budget)*

*Proof of non-profit status (e.g. statutes of the organization)*

*Activity report of organization from the most recent year (2018)*

*Legal Entity Form (LEF)*

*Financial ID Form*

**Complete project application will be submitted by November 18th, 2019 before 24.00 CET (Berlin – Brussels – Vienna time).**

## Signature

Name of the applicant organization:

Name, surname and function of legal representative:

Signature of legal representative:

Place and date: